



## LUDDENHAM AGRICULTURAL HORTICULTURAL & INDUSTRIAL SOCIETY INC.

P.O. Box 58 LUDDENHAM NSW 2745  
Email: [secretary@luddenhamshow.com.au](mailto:secretary@luddenhamshow.com.au)  
Website: [www.luddenhamshow.com.au](http://www.luddenhamshow.com.au)  
ABN No: 69 529 917 250  
Phone: 02 4773 4378

October 2017

Dear Stallholder,

Thank you for your enquiry re a site at our forthcoming Show. Enclosed please find an application/contract form for Trade Space, plus a copy of regulations pertaining to trade exhibits at the Show. Please complete and sign the form, return same with your deposit and **Certificate of Currency for \$10m**, and **retain the regulations for your records.**

Where possible, previous site holders are given first option of retaining their site PROVIDED the signed application form plus deposit is returned no later than **1<sup>st</sup> JANUARY, 2018.** If no response has been received by that date it will be presumed that you do not wish to exercise your option and the site will be allocated to the next in line. Balance of payment is due by 1<sup>th</sup> February 2018. Show dates Sat 17<sup>th</sup> & Sun 18<sup>th</sup> of February.

Entry passes will be issued at a maximum of 2 passes per day. Additional single day passes, FOR WORKERS ON THE SITE, are available if required (Please discuss with me).

All VEHICLES must display their Site Holder Car Pass and must be contained within the site or moved to the Society's car park by 9.00am each day. Sites must remain in operation until 7.00pm on Saturday and 4.00pm on the Sunday of the Show & vehicular traffic WILL NOT be permitted within the Public Areas until close of the Show each day.

Please read the enclosed conditions carefully prior to signing the application Form. Return the Application - Contract to me and I will reply with your confirmation & confirm details, if you have any questions I can be contacted via email at [stallsluddenham@gmail.com](mailto:stallsluddenham@gmail.com) we look forward to seeing you at our Country Show.

Yours Faithfully,

*Carolyn Wong*

*Trade Space Manager*



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### **SHOW TRADE SPACE CONTRACT CONDITIONS & REGULATIONS 2017**

1. Payment of not less than 25% of the total fee is due by 1<sup>st</sup> January. Remittance of the balance in full must be received by the advertised date. If the required amount is not received by that date, the Society reserves the right to re-let the area and this Contract shall be void and of no effect.
2. Exhibitor Passes will NOT be issued until full payment is received and Public Liability Insurance is verified.
3. The display Stand shall be completed and ready for operation by 9.00am on the Saturday and shall be open until 7.00pm and on the Sunday from 9.00am to 4.00pm. No stallholder shall commence dismantling until 4.00pm on Sunday.
4. The Society will NOT be responsible for any property loss or damage incurred by a site holder during the Show or for any goods of any description left on the Showground's.
5. The allocated area must be used solely for the purpose specified in the application and approved by the Society. NO SUB-LETTING will be permitted without the written permission of the Society Secretary.
6. Gambling, disposing of any article by lot or chance, sale of Raffle tickets is strictly prohibited.
7. The Lessee must confine his/her business to the allocated site. In Commercial sites awnings must NOT EXCEED 1 metre overhang of the front line. No selling, canvassing, hawking or distribution of printed or other matter will be permitted outside the area allocated. All advertising signage etc. is restricted to the area occupied by the site holder.
8. The Society Secretary, with a Committee member of the Society, shall have the right to enter upon the area allocated and remove any article, sign, picture or printed matter which, in their opinion, may cause offence to the Public.
9. Exhibitors shall not put nails, staples, screws etc. into any part of the buildings. The Exhibitor shall be liable for the repair or restoration of any damage occasioned to any building or grounds by Exhibitors or their employees, to the satisfaction of the Committee.
10. Trade, supply and private vehicles owned or used by Exhibitors, shall display the Site Holder Car Pass, shall be parked within the confines of the site, or removed to a designated parking area before 9.00am each morning. Servicing of sites is to be completed by 9.00am each morning. Space will not be sold merely for the parking of private vehicles.
11. A fee equal to 25% of total rent will be charged should this contract be cancelled 30 days to 60 days prior to the Annual Show. Space cancelled within 30 days of the Show will not attract a refund whatsoever.
12. Exhibitors shall use the bins provided for disposal of any goods.
13. The Society Secretary and Committee shall have the authority to stop any undue noise created by the Exhibitor and/or stall attendants in the display and/or sale of wares.
14. The Exhibitor shall not display, sell or give away any goods or articles which, in the opinion of the Secretary or Committee, may cause offence to the Public
15. No drinks or food, of any description, shall be sold on the Showground by any Exhibitor without the permission of the Society Secretary.
16. The Society reserves the right to cancel this Contract and to retain all monies paid in relation thereto if there is in the opinion of the Committee, any infringement of the foregoing conditions or if the Exhibitor does not occupy the allocated space at the commencement of and during the full period of the Show.

17. The Society shall not be liable to the Exhibitor for loss of profit or merchandise as a result, direct or otherwise, of any cause beyond the reasonable control of the Society including complete or partial failure of; the supply of electricity, water, storm water or sewerage services to the Showground or should the Exhibitor be prevented or impeded in using the allocated space as originally contemplated.

18. The Society reserves the right to relocate any Exhibitor to an alternative site.

19. The Exhibitor hereby indemnifies the Society and agrees to hold it indemnified against all actions, suits, costs, claims and demands brought against the Society by any person, firm or corporation, and against all damages done either directly or indirectly to or sustained by any of the Societies property or the property of any person, firm or corporation, or any person then on any part of the said Showground, arising out of any act or default or omission of the Exhibitor, his or her servants, workmen or agents, or by anything owned, operated, worked, exhibited, displayed, demonstrated by or under the control, direct or indirect, of the Exhibitor.

20. The Exhibitor shall take out and keep current a Public Liability Insurance Policy for \$10,000,000.00, extended to include the Exhibitor's liability, with an insurance office approved by the Society, and to forward such Policy or Certificate of Currency as requested by the Society. Such Policy is to be in the name of the Society as Principal and Exhibitor as Insured. The Society can provide insurance for the Show for \$50.00 plus GST (both days)

21. If the Society should find it necessary or expedient to cancel or postpone the Show this Contract shall cease to operate upon notice to that effect, signed by the Secretary, being served on the Exhibitor or the Exhibitor's representative. The Society shall not be liable to the Exhibitor for any compensation whether on the ground of loss of profits or otherwise in respect of such cancellation, or at all.

22. The application for Show Trade Space is not valid unless signed. The signature appearing on the application form indicates that the conditions as set out have been accepted and that the Exhibitor and his/her representatives agree to abide by them.

23. All prices quoted are plus GST

24. Prices based on LONGEST linear Length, the minimum site cost is \$60.00 per day (3m x 3m)

25. **All ELECTRICAL APPLIANCES MUST** display a current **SAFETY TEST TAG**. Non compliance will result in the **DISABLING or CONFISCATION** of the appliance.

26. **BANNED PRODUCTS** – the following products **MUST NOT BE DISPLAYED, SOLD, GIVEN OR EXCHANGED**. Anyone found in breach of this restriction will **FORFEIT THEIR SITE**.

- **Explicit and hardcore shirts**
- **Explicit DVD's & videos**
- **Fake cigarettes**
- **Fuel type fire lighters (eg Zippo)**
- **Knives (including pen knives)**
- **Metal and wooden martial art nunchuks**
- **Laser pen lights and/or laser toys**
- **Playing cards – nude or lewd**
- **Pressure Pak fart gas**
- **Pressure Pak snow**
- **Pressure Pak silly string**
- **Drug related goods (including cocaine kits, bongos etc)**
- **Water bombs or Stink bombs**
- **Water pistols longer than 150mm**
- **Pellet guns**
- **Ball bearing guns**
- **Replica guns – bullet type**
- **Pop or Throw downs**
- **8 shot caps, Strip caps, Roll caps**
- **Fireworks or crackers**
- **Any product or beverage containing ALCOHOL.**



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**CONTRACT – APPLICATION FOR TRADE SPACE**

**Luddenham Show - Saturday 17<sup>th</sup> and Sunday 18<sup>th</sup> February 2018**

STALL / COMPANY / APPLICANT NAME .....

POSTAL ADDRESS.....

..... P'code..... Phone.....

CONTACT PERSON..... Phone .....Mob .....

Email address .....

**Type of Goods** ..... (Specify)

NOTE - Only goods specified on this contract, and approved by the Society, are permitted for sale/display.

**PUBLIC LIABILITY INSURANCE** - Copy of **Certificate of Currency** for \$10,000,000.00 **MUST be forwarded PRIOR TO THE SHOW** or the Society can arrange cover for the Show period for \$50.00.

**SITES REQUIRED *All amounts are plus GST***

*Please tick*

*Size in Metres*

1  **OUTDOOR TRADE** \$20 per metre per day  X   
 \$20 per metre (longest length) minimum site cost \$60.00 per day  
 Saturday  Sunday  \$.....

3  **SUNDRY (Includes Food or Indoor etc)** *Please contact to discuss site & amount*

**ELECTRICITY \$30.00 per point** general use *No of power points*  \$.....

**PAYMENT DETAILS** *(all fees quoted are plus GST)*

SITE COST	\$.....	
ELECTRICITY	\$.....	
PUBLIC LIABILITY \$50.00	\$.....	or Policy enclosed <input type="checkbox"/>
TOTAL	\$.....	plus GST of \$.....
TOTAL (including GST)	\$.....	

DEPOSIT- *Minimum 25%* (due 1/1/18) \$..... *Recp*.....

BALANCE OWING (due 1/2/18) \$..... *Recp*.....

I have read the enclosed conditions and hereby agree to abide by those conditions.

SIGNATURE ..... DATE .....